

## Frequently Asked Questions

**How will I know where to go?** Prior to starting the program, a participant must pre-register at the Manatee County Probation Office, 1051 Manatee Avenue West, Hensley Wing, 5<sup>th</sup> Floor. At this time, a schedule will be developed and instructions will be given on where to report and who you are to contact next.

**What should I wear?** A program participant should report wearing clothing suitable for manual labor in prevailing weather conditions, unless you are to work indoors. If you are directed to wear protective clothing, you must comply. Wear footwear appropriate for work. Athletic shoes with slip-resistant soles are recommended. No shorts, tank tops or open toe shoes will be allowed. NO CLOGS OR FLIP FLOPS.

**What happens if it is raining?** A program participant is required to report to the Offender Work Program Headquarters, 1640 60th Avenue Drive East, Oneco, FL. 34203, regardless of the weather with the only exception being if hurricane conditions exist. If the weather prevents work from being done, the program participant may be redirected to other jobs. If the weather makes travel unsafe, the participant will be notified of any cancellation.

**What if I need to call the Offender Work Program and it is the weekend?** The number to the Offender Work Program is 941-749-3051 ext 8125. Calls will be answered until 7:30am.

## PROGRAM COMPLIANCE

The program participant must demonstrate good conduct during the hours of work and put forth a good effort to complete the required task. Both conduct and effort are reported by the on-site supervisor. The participant is not allowed to receive visitors while working or to make any telephone calls. Absolutely no personal property is permitted with the exception of lunch items. Failure to obey all of the program rules could result in the imposition of a sentence at the Manatee County Jail.



**Manatee County Government  
Community Services  
Probation Division  
1051 Manatee Avenue West  
Hensley Wing, 5<sup>th</sup> Floor  
Bradenton, Florida 34206  
Phone: 941 749 3051  
Fax: 941 742 5886**

**[www.mymanatee.org/community](http://www.mymanatee.org/community)**



## MANATEE COUNTY PROBATION OFFENDER WORK PROGRAM

**Director, Neighborhood Services - Interim  
Lee Washington**

**Probation Manager  
Jennifer B. Burgh  
941-749-3051 Ext. 6809**

**Probation Chief  
Dana McMahon  
941-749-3051 Ext. 6823**

**Senior Probation Officer**

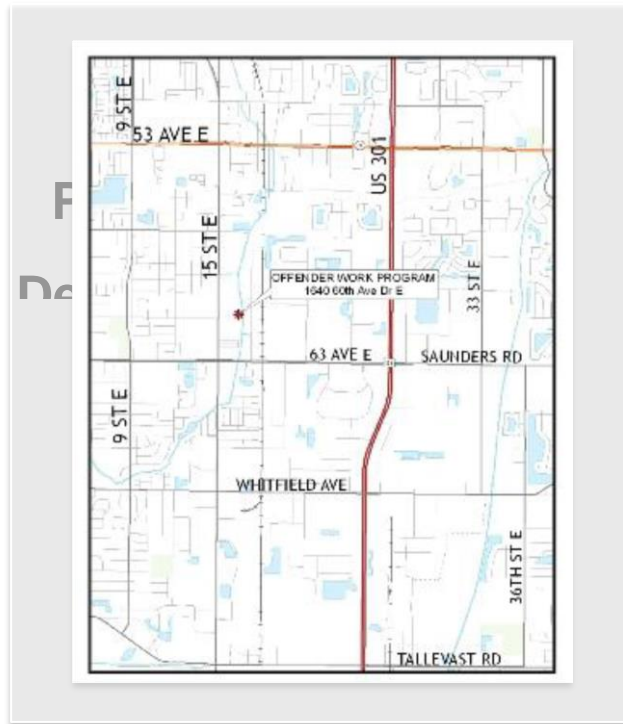
**Hours of Operation  
Monday – Sunday  
7:30am – 3:30pm**

## PROGRAM DESCRIPTION

The Offender Work Program participants, both male and female, will perform manual labor at non-profit County, City and Government organizations/agencies for no wage. This program can accommodate up to 40 program participants on a daily basis. The minimum number of days an offender is required to participate is one day per week. The offender will generally work an eight hour day; beginning at 7:30 am and will include a 30 minute lunch and two 15 minutes breaks during the day, until 3:30 pm. Personnel from the Manatee County Probation Office will supervise program participants. Attendance, conduct and compliance of program participants will be documented by Probation personnel.

## PROGRAM OBJECTIVES

This program will provide a sentencing alternative for offenders who could be given the option at the time of sentencing to perform various labor activities for the benefit of the community in lieu of incarceration at the Manatee County Jail. The program participant is repaying his debt to society by working in Manatee County thereby saving the taxpayer money. The Offender Work Program can be an extremely useful jail management tool.



**Manatee County Offender Work Program**  
**1640 60<sup>th</sup> Avenue Drive East**  
**Oneco, FL. 34203**  
**941-748-4501 Ext. 8125**

## BUS SERVICE TO THE PROGRAM

If you don't have transportation, the Manatee County Area Transit (MCAT) offers bus service from Desoto Station. Route 16 will take you to the corner of 15th Street and 60th Avenue Drive East. You must be on the 7:05 am. bus to arrive on time. The fare is \$1.25. EXACT CHANGE IS REQUIRED.

## HOW THE PROGRAM WORKS

At the time of sentencing, the Judge will need to specifically order as a condition of Probation, that the offender enter and successfully complete a certain number of days in the Offender Work Program pursuant to program rules. **Program participants need to pre-register in person** for the Offender Work Program with the Manatee County Probation Office located at 1051 Manatee Avenue West, Hensley Wing, 5<sup>th</sup> Floor. Thereafter, the participant will report to the **Offender Work Program Office** located at 1640 60th Avenue Drive East, Oneco, FL 34203. **The Program will operate 7 days a week: Monday through Sunday.** Participants will work at duties based on the person's knowledge, skills and abilities. Start time is at 7:30 am sharp!

Participants in the Manatee County Offender Work Program are limited to offenders serving a probationary sentence which may include non-violent, low risk cases supervised by the Manatee County Probation Department and pending Violation of Probation cases.